Thursday, November, 14, 2013

Meeting #4 PE 203 3:00pm

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| **Membership** | **Status** |
| ASUH (2) | Richard Mizusawa | Absent |
|  | Stephen Nishihara | Absent |
| BCA | Alicia DeVoll | Present |
| BOP | Rebekah Carroll | Present |
| CCB | Matthew Nagata | Present |
| GSO (2) | Tom Robinson | Present |
|  | Annette Foerster | Present |
| SAAC | Ashley Ahan | Present |
| SAPFB | Shayne Rasay | Absent |
| SLD | Gari Baxa | Absent |
| Others |  |  |
|  | Brenden Burk (ASUH) | Present |

Meeting Start: 3:12 PM

Meeting End: 4:21 PM

* **Introduction**
	+ Discussion about the committee and commitment required for the committee.
* **Meeting Memory Approval**
	+ Meeting Memory from October 10, 2013 meeting was approved
* **Reports**
	+ Budgets
		- SAFC budget is based on Student Fees, so total amount available is fluid based on actual enrollment numbers for each semester
		- SAFC receives $4.00 of the $50.00 mandatory Student Athletic Fee
			* SAFC receives $2.00 and Manoa Maniacs receives $2.00
		- SAFC member expressed concern over amount of funds as well as the structure of the budget
		- SAFC Treasurer will modify the SAFC budget the better align it with committee goals
* **Manoa Maniacs Updates**
	+ Aaron Bain brought samples of the Manoa Maniacs new promo-items for SAFC to sample
* **Guest Ticket Policy**
	+ Proposal reviewed and accepted by committee
	+ Will submit to Carl Clapp
	+ SAFC hopes to have policy implemented by the final football game, 11/30/13
* **Usage of Lower Campus Facilities**
	+ SAFC will review Tennis Court access
		- Work with Student Recreation Services for cost for increasing hours
		- Gary will follow up with SRS Informal Rec Director for number on current attendance
* **Indirect Programming**
	+ Old Pending Reimbursement
		- Grant groups from previous finding cycles are asking for reimbursement now
		- Allow groups to collect finding from past cycles on basis that there was no deadline previously established.
		- SAFC will not fund line items already funded by other organizations
	+ Reimbursement Procedure
		- Representative from organization must attend a funding award meeting and sign an award recipient letter acknowledging the policies of SAFC funding
		- Set deadline for funding utilization, same year or fiscal year
		- SAFC will not directly fund CSOs
		- SAFC will not fund the same line item as another funding organization
		- Applicants must provide a copy of award letter/application from all other funding sources
* **Role of Committee – General**
	+ **SAFC Spring Meetings**
		- SAFC will determine Spring meeting time once class registration is finished, by the December 12, 2013 meeting

* + **SAFC Funding Meetings**
		- SAFC has agreed to hold at least one funding meeting for the Spring Semester
		- Committee will be putting together expectations for the funding applicants before meeting
* **Planning for Next Meetings**
	+ SAFC agrees on meeting times for the remainder of the semester:
		- Monday, November 25, 2013- 3PM-4:30PM
		- Thursday, December 12, 2013- 3PM-4:30PM
	+ Please send representatives from your organization if you are not able to attend.