Thursday, November, 14, 2013

Meeting #4 PE 203 3:00pm

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| **Membership** | | **Status** |
| ASUH (2) | Richard Mizusawa | Absent |
|  | Stephen Nishihara | Absent |
| BCA | Alicia DeVoll | Present |
| BOP | Rebekah Carroll | Present |
| CCB | Matthew Nagata | Present |
| GSO (2) | Tom Robinson | Present |
|  | Annette Foerster | Present |
| SAAC | Ashley Ahan | Present |
| SAPFB | Shayne Rasay | Absent |
| SLD | Gari Baxa | Absent |
| Others |  |  |
|  | Brenden Burk (ASUH) | Present |

Meeting Start: 3:12 PM

Meeting End: 4:21 PM

* **Introduction**
  + Discussion about the committee and commitment required for the committee.
* **Meeting Memory Approval** 
  + Meeting Memory from October 10, 2013 meeting was approved
* **Reports**
  + Budgets
    - SAFC budget is based on Student Fees, so total amount available is fluid based on actual enrollment numbers for each semester
    - SAFC receives $4.00 of the $50.00 mandatory Student Athletic Fee
      * SAFC receives $2.00 and Manoa Maniacs receives $2.00
    - SAFC member expressed concern over amount of funds as well as the structure of the budget
    - SAFC Treasurer will modify the SAFC budget the better align it with committee goals
* **Manoa Maniacs Updates**
  + Aaron Bain brought samples of the Manoa Maniacs new promo-items for SAFC to sample
* **Guest Ticket Policy**
  + Proposal reviewed and accepted by committee
  + Will submit to Carl Clapp
  + SAFC hopes to have policy implemented by the final football game, 11/30/13
* **Usage of Lower Campus Facilities** 
  + SAFC will review Tennis Court access
    - Work with Student Recreation Services for cost for increasing hours
    - Gary will follow up with SRS Informal Rec Director for number on current attendance
* **Indirect Programming** 
  + Old Pending Reimbursement
    - Grant groups from previous finding cycles are asking for reimbursement now
    - Allow groups to collect finding from past cycles on basis that there was no deadline previously established.
    - SAFC will not fund line items already funded by other organizations
  + Reimbursement Procedure
    - Representative from organization must attend a funding award meeting and sign an award recipient letter acknowledging the policies of SAFC funding
    - Set deadline for funding utilization, same year or fiscal year
    - SAFC will not directly fund CSOs
    - SAFC will not fund the same line item as another funding organization
    - Applicants must provide a copy of award letter/application from all other funding sources
* **Role of Committee – General** 
  + **SAFC Spring Meetings**
    - SAFC will determine Spring meeting time once class registration is finished, by the December 12, 2013 meeting

* + **SAFC Funding Meetings**
    - SAFC has agreed to hold at least one funding meeting for the Spring Semester
    - Committee will be putting together expectations for the funding applicants before meeting
* **Planning for Next Meetings**
  + SAFC agrees on meeting times for the remainder of the semester:
    - Monday, November 25, 2013- 3PM-4:30PM
    - Thursday, December 12, 2013- 3PM-4:30PM
  + Please send representatives from your organization if you are not able to attend.