Thursday, October, 31, 2013

Meeting #3 CC 307 3:00pm

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| **Membership** | **Status** |
| ASUH (2) | Richard Mizusawa | Absent |
|  | Stephen Nishihara | Absent |
| BCA | Alicia DeVoll | Present |
| BOP | Rebekah Carroll | Present |
| CCB | Matthew Nagata | Present |
| GSO (2) | Tom Robinson | Present |
|  | Annette Foerster | Present |
| SAAC | Charlinda Loane | Absent |
| SAPFB | Shayne Rasay | Absent |
| SLD | Gari Baxa | Absent |
| Others |  |  |
|  | Aaron Bain (SLD) | Present |

Meeting Start: 3:04 PM

Meeting End: 4:21 PM

* **Introduction**
	+ Discussion about the committee and commitment required for the committee.
* **Meeting Memory Approval**
	+ Meeting Memory from October 10, 2013 meeting was approved
* **Officers**
	+ Officers for AY13-14 were elected thought nominations and general consensus
		- Chair – Tom Robinson
		- Vice-Chair – Rebekah Carroll
		- Treasurer – Alicia DeVoll
		- Secretary – Matthew Nagata
* **Reports**
	+ Manoa Maniacs Updates:
		- Manoa Maniacs sub-committee provided a copy of their operating policies for SAFC to review (See attached)
		- Advisor Aaron Bain was present to answer questions about the committee
		- Budget
			* An updated variance report with expenditures will be sent to SAFC shortly
			* Member stipends was discussed in relation to the percentage of total allocated budget amount
				+ Aaron Bain will provide the actual cost of member stipends to SAFC for AY13-14
				+ SAFC recommended assessing the maximum possible stipend amount for members, keeping in mind the total program budget
			* Majority of the budget is being expended on direct programming for students in the form of giveaways or event sponsorship
		- Manoa Maniacs launched a new website dedicated to their mission and informing students about their goals for student involvement
			* Manoa Maniacs will link to SAFC’s on their website
			* SAFC will link to Manoa Maniacs on their website
* **Old Business**
	+ Budget- Items below were reiterated as priorities for SAFC awards in Spring 2014
		- $5000 per group limit
		- SAFC will not fund CSOs because they already receieve student fees
		- SAFC should establish rules early in process, outline what committee wants, and stick to rules throughout process
		- Time limit on reimbursement requests
		- Add in information into what is allowed to be funded (Policies: ie- no gift cards, direct cash payment to students, etc.)
	+ Grant Document Look Over (SAPFB)
		- SAFC will review the SAPFB application to get an idea of some items that we would like to be incorporated in out grant application
		- SAPFB has clear rules and guidelines that must be followed in order to be eligible for funding.
	+ Student Family Tickets and Seating
		- (see attached summary)
* **New Business**
	+ Facilities Access
		- SAFC has agreed to extend pool hours for the remainder of the Fall 2013 semester.
		- SAFC allocated up to $1139.00 for the extension of pool hours for the Fall 2013 semester.
* **Planning for Next Meetings**
	+ SAFC agrees on meeting times for the remainder of the semester:
		- Thursday, November 14, 2013- 3PM-4:30PM
		- Monday, November 25, 2013- 3PM-4:30PM
		- Thursday, December 12, 2013- 3PM-4:30PM
	+ Please send representatives from your organization if you are not able to attend.