Thursday, October, 31, 2013

Meeting #3 CC 307 3:00pm

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| **Membership** | | **Status** |
| ASUH (2) | Richard Mizusawa | Absent |
|  | Stephen Nishihara | Absent |
| BCA | Alicia DeVoll | Present |
| BOP | Rebekah Carroll | Present |
| CCB | Matthew Nagata | Present |
| GSO (2) | Tom Robinson | Present |
|  | Annette Foerster | Present |
| SAAC | Charlinda Loane | Absent |
| SAPFB | Shayne Rasay | Absent |
| SLD | Gari Baxa | Absent |
| Others |  |  |
|  | Aaron Bain (SLD) | Present |

Meeting Start: 3:04 PM

Meeting End: 4:21 PM

* **Introduction**
  + Discussion about the committee and commitment required for the committee.
* **Meeting Memory Approval** 
  + Meeting Memory from October 10, 2013 meeting was approved
* **Officers**
  + Officers for AY13-14 were elected thought nominations and general consensus
    - Chair – Tom Robinson
    - Vice-Chair – Rebekah Carroll
    - Treasurer – Alicia DeVoll
    - Secretary – Matthew Nagata
* **Reports**
  + Manoa Maniacs Updates:
    - Manoa Maniacs sub-committee provided a copy of their operating policies for SAFC to review (See attached)
    - Advisor Aaron Bain was present to answer questions about the committee
    - Budget
      * An updated variance report with expenditures will be sent to SAFC shortly
      * Member stipends was discussed in relation to the percentage of total allocated budget amount
        + Aaron Bain will provide the actual cost of member stipends to SAFC for AY13-14
        + SAFC recommended assessing the maximum possible stipend amount for members, keeping in mind the total program budget
      * Majority of the budget is being expended on direct programming for students in the form of giveaways or event sponsorship
    - Manoa Maniacs launched a new website dedicated to their mission and informing students about their goals for student involvement
      * Manoa Maniacs will link to SAFC’s on their website
      * SAFC will link to Manoa Maniacs on their website
* **Old Business** 
  + Budget- Items below were reiterated as priorities for SAFC awards in Spring 2014
    - $5000 per group limit
    - SAFC will not fund CSOs because they already receieve student fees
    - SAFC should establish rules early in process, outline what committee wants, and stick to rules throughout process
    - Time limit on reimbursement requests
    - Add in information into what is allowed to be funded (Policies: ie- no gift cards, direct cash payment to students, etc.)
  + Grant Document Look Over (SAPFB)
    - SAFC will review the SAPFB application to get an idea of some items that we would like to be incorporated in out grant application
    - SAPFB has clear rules and guidelines that must be followed in order to be eligible for funding.
  + Student Family Tickets and Seating
    - (see attached summary)
* **New Business**
  + Facilities Access
    - SAFC has agreed to extend pool hours for the remainder of the Fall 2013 semester.
    - SAFC allocated up to $1139.00 for the extension of pool hours for the Fall 2013 semester.
* **Planning for Next Meetings**
  + SAFC agrees on meeting times for the remainder of the semester:
    - Thursday, November 14, 2013- 3PM-4:30PM
    - Monday, November 25, 2013- 3PM-4:30PM
    - Thursday, December 12, 2013- 3PM-4:30PM
  + Please send representatives from your organization if you are not able to attend.