Friday, November 30, 2012

Meeting #5 CC 309

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| Membership |  |
| ASUH (2) | Francesca Koethe |
|  | Richard Mizusawa |
| BCA | Alicia Partridge |
| BOP | Susan Lin |
| CCB | Matthew Nagata |
| GSO (2) | Erin Allmann |
|  | Nicholas Gibson |
| SAAC | Genevieve Bradley |
| SAPFB | Sara Watanabe |
| SLD | Gari Baxa |
|  |  |
| Others |  |
| Manoa Maniacs (exofficio) | Aaron Bain |
|  |  |

Absences:

Francesca Koethe

Sara Watanabe

Genevieve Bradley

Meeting Start: 3:30 PM

Meeting End: 4:50 PM

HIGHLIGHTS

* Date and time set for funding period of Spring 2013
  + Budget cap of $5000.00 per group was decided on
* The dorm project is being developed

REVIEW OF MEMORY

-Meeting memory is approved

REPORTS:

* DORM PARK PROJECT
  + There was a meeting with architects
  + They will start meeting and deciding on the project at the sight
* FACILITY NEGOTIATION
* MANOA MANIACS REPORTS
  + T-shirts can be given out at any event
    - Try to give them out at the basketball games
  + They are in connection with Allyson working with Activities Council
  + February 4th: the next game
  + Just established an email list for the Manoa Maniacs
    - [UHManiacs@hawaii.edu](mailto:UHManiacs@hawaii.edu)
  + Manoa Maniacs will be trying to attend SAFC meetings
* GRANT RECAP AND EVALUATION
  + Need to setup a system
  + Start up early in the semester
  + Decided:
  + Process discussion:
    - Have the break down as a printout while we are listening to the presenters
    - Having the paper copies of applications was too much
    - Digital copies of the application is ideal
      * Have printed version of break down with note taking
    - Need consistencies for printing and copying by having Gari as our consistent our advisor
      * SRS office is helping SAFC presently
    - Philosophy will change: opinion on application directions
      * Use a checklist
      * If you don’t follow directions then the group is disqualified
  + Money budgets:
    - Try to do as many groups as possible
    - AGREEMENT: There should be a $5000.00 cap per group at the next cycle
  + Application deadline:
    - February is application deadline
    - Open application ASAP from now until Feb. 5, 2013 at 4:30 via online
      * Hearings: Saturday 9:00AM to 3:00 PM Feb. 9, 2013 (tentative)
      * Send a digital copy: send back a confirmation email
      * First week of December money is received from tuition
      * Agreed: no digital presentations
      * $37,000 budget for next semester
        + We have reserved funds and budget funds
        + Not all reserved funds were spent
    - Adding a checklist, don’t follow rules disqualified
      * Your amount can be no more than $5000.00
      * Only digital copies
      * Fill out form as followed, as a PDF and limit characters
      * Must give SAFC recognition and use logo
      * Funding will be fall and some for spring
    - Find an online submission program (slyreply)
    - SRS: have the applicants go to SRS office and sign up for time with presentation
    - Erin will edit the application
      * Do a UH announce when it gets finished during the first week of January
        + Only send something once (Diane Chang)
    - Frankie: upload the logo to website and minutes
* COMMITTEE VISIONS AND GOALS
  + Erin: work on the SAFC logo design, update website
  + Shirts: tabled for future meeting
  + Check fiscal office for funds and Manoa Maniacs funds