Friday, November 30, 2012

Meeting #5 CC 309

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| Membership |  |
| ASUH (2) | Francesca Koethe |
|  | Richard Mizusawa |
| BCA | Alicia Partridge |
| BOP | Susan Lin |
| CCB | Matthew Nagata |
| GSO (2) | Erin Allmann |
|  | Nicholas Gibson |
| SAAC | Genevieve Bradley |
| SAPFB | Sara Watanabe |
| SLD | Gari Baxa |
|  |  |
| Others |  |
| Manoa Maniacs (exofficio) | Aaron Bain |
|  |  |

Absences:

Francesca Koethe

Sara Watanabe

Genevieve Bradley

Meeting Start: 3:30 PM

Meeting End: 4:50 PM

HIGHLIGHTS

* Date and time set for funding period of Spring 2013
	+ Budget cap of $5000.00 per group was decided on
* The dorm project is being developed

REVIEW OF MEMORY

-Meeting memory is approved

REPORTS:

* DORM PARK PROJECT
	+ There was a meeting with architects
	+ They will start meeting and deciding on the project at the sight
* FACILITY NEGOTIATION
* MANOA MANIACS REPORTS
	+ T-shirts can be given out at any event
		- Try to give them out at the basketball games
	+ They are in connection with Allyson working with Activities Council
	+ February 4th: the next game
	+ Just established an email list for the Manoa Maniacs
		- UHManiacs@hawaii.edu
	+ Manoa Maniacs will be trying to attend SAFC meetings
* GRANT RECAP AND EVALUATION
	+ Need to setup a system
	+ Start up early in the semester
	+ Decided:
	+ Process discussion:
		- Have the break down as a printout while we are listening to the presenters
		- Having the paper copies of applications was too much
		- Digital copies of the application is ideal
			* Have printed version of break down with note taking
		- Need consistencies for printing and copying by having Gari as our consistent our advisor
			* SRS office is helping SAFC presently
		- Philosophy will change: opinion on application directions
			* Use a checklist
			* If you don’t follow directions then the group is disqualified
	+ Money budgets:
		- Try to do as many groups as possible
		- AGREEMENT: There should be a $5000.00 cap per group at the next cycle
	+ Application deadline:
		- February is application deadline
		- Open application ASAP from now until Feb. 5, 2013 at 4:30 via online
			* Hearings: Saturday 9:00AM to 3:00 PM Feb. 9, 2013 (tentative)
			* Send a digital copy: send back a confirmation email
			* First week of December money is received from tuition
			* Agreed: no digital presentations
			* $37,000 budget for next semester
				+ We have reserved funds and budget funds
				+ Not all reserved funds were spent
		- Adding a checklist, don’t follow rules disqualified
			* Your amount can be no more than $5000.00
			* Only digital copies
			* Fill out form as followed, as a PDF and limit characters
			* Must give SAFC recognition and use logo
			* Funding will be fall and some for spring
		- Find an online submission program (slyreply)
		- SRS: have the applicants go to SRS office and sign up for time with presentation
		- Erin will edit the application
			* Do a UH announce when it gets finished during the first week of January
				+ Only send something once (Diane Chang)
		- Frankie: upload the logo to website and minutes
* COMMITTEE VISIONS AND GOALS
	+ Erin: work on the SAFC logo design, update website
	+ Shirts: tabled for future meeting
	+ Check fiscal office for funds and Manoa Maniacs funds