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SAFC | STUDENT ATHLETIC
FEE COMMITTEE

11 January 2012

MANOA CHANCELLOR'S
OFFICE

MEMORANDUM

TO: Dr. Virginia Hinshaw
Chancellor

VIA: Dr. Francisco Hernandez
Vice Chancellor for Students

FROM: Anna Koethe, Chairperson
Student Athletic Fee Committee

SUBJECT: AMENDMENTS TO ATHLETIC FEE STUDENT BENEFITS PACKAGE

Request

On behalf of the members of the inaugural Student Athletic Fee Committee (SAFC), 2011-2012, the amendments to the Athletic Fee Student Benefits Package contained in the attachment, are being formally transmitted for your review and approval.

Background & Provisions

The Athletic Fee Student Benefit Package, which you promulgated as of May 15, 2011, contains two provisions which the Committee has found somewhat as impediments to full member engagement and empowerment.

By email to you dated September 8, 2011, three ways to improve the operations of the Committee were suggested. Among these were:

1. adding another voting student member representing the Residence Hall Association as the Committee realized that on campus residents would be a natural target for programming to enhance the student experience on campus and at athletic events;
2. remove the requirement that leadership of SAFC be elected from Chartered Student Organization (CSO) members as this renders ineligible for leadership on SAFC, the student representative from the Student Athlete Advisory Committee (SAAC); and
3. remove the cap of no more than three graduate students allowed to serve on the Committee at one time since no consideration was given to the potential (and reality this

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academic year) that CSOs other than ASUH and GSO, as well as SAAC, would not be appointing undergraduates to represent those organizations.

The specific impact of these suggestions on provisions of the existing Athletic Fee Student Benefit Package is described below:

1. SAFC is no longer proposing this suggestion as an amendment. Instead, under a separate memo to you requesting your approval of the constitution of SAFC, the Committee has proposed a sub-committee on programming, which would include voting representatives from the Residence Hall Association among other campus programming bodies.
2. Part I of the current Athletic Fee Student Benefit Package is amended to allow SAFC to elect its leadership from any one of the nine voting members instead of from the CSO voting members only.
3. Language in Part I of the current Athletic Fee Student Benefit Package that stipulates, "In order to represent the demographics of the Fee Paying Body, there will be no more than three (3) graduate students on the SAFC at one time" is proposed for deletion. Instead, language in the proposed constitution of SAFC sent to you under a separate memo, requires that all nine voting members keep the overall interests of both undergraduate and graduate students at the forefront.

Attached for your convenience is the amended Athletic Fee Student Benefit Package using Ramseyer format where bracketed material is proposed for deletion, and underscored materials is proposed for addition.

Action Requested


Your approval is requested of these two amendments to the Athletic Fee Student Benefit Package as outlined in the attachment.

Should you have any questions, please contact me at 956.4824 or email (koethe@hawaii.edu).

Attachment

c: SAFC Members
SAFC Facilitator/Advisor

APPROVED / NOT APPROVED:


Dr. Virginia Hinshaw, Chancellor, University of Hawaii at Manoa

1-18-12

Date

PROPOSED CHANGES TO ATHLETIC FEE STUDENT BENEFIT PACKAGE
as proposed by Student Athletic Fee Committee [**NOTE: All changes are italicized for emphasis. Bracketed material to be deleted, while underscored material to be added.**]

The Athletic Fee Student Benefit Package
[May 15, 2011]est May 15, 2011, am December 05, 2011

Introduction

This document provides for the student benefits resulting from discussion related to a new Student Athletic Fee. The document results from the discussions of the Athletic Fee Working Group (AFWG), and the University of Hawai'i at Mānoa Athletic Department (UHMAD). This document provides guidance to the Student Athletic Fee Committee (SAFC) and the UHMAD related to implementation of the student fee benefits.

The purposes of this document are as follows:

1. To eliminate individual ticket costs for seats allocated to students to attend home athletic contests and further enhance campus spirit; and
2. To provide a budget of eight percent (8%) of the total student athletic fee collected to support a variety of activities for students. These activities will be designed to enhance the student experience, with at least four percent (4%) of the collected fee to be spent on enhancing the student experience at athletic events. The SAFC will determine the use of the funds for student activities. The SAFC will work on determining the best use of these funds and also submit an annual report on how the total fees collected were spent. This will be a student-majority committee.

The key components of this document are as follows:

I. THE STUDENT ATHLETIC FEE COMMITTEE

The gross revenue generated from the Fee Paying Body will be known as Gross Revenue. The UHMAD shall provide eight percent (8%) of the Gross Revenue generated (SAFC Fund) from the Athletic Fee to the SAFC.

The SAFC will create its own constitution and shall be in charge of dispersing the SAFC Fund per University and State of Hawaii procurement policy. In the case that an application system must be implemented for certain programs that are a result of the Athletic Fee Student Benefits Package, due to limited availability or space to the Fee Paying Body, the SAFC shall be in charge of creating the criteria and selecting applicants of the Fee Paying Body who will receive the benefits.

The SAFC committee will be comprised of the following nine (9) voting members: two (2) members of the Associated Students of the University of Hawai'i (ASUH), one (1) member from the Campus Center Board (CCB), one (1) member from the Broadcast Communication Authority (BCA), one (1) member from the Board of Publications (BoP), two (2) members from Graduate Student Organization (GSO), one (1) member from the Student Activity and Fee Board (SAPFB), one (1) member from the Student Athlete Advisory Committee (SAAC). *[In order to represent the demographics of the Fee Paying Body, there will be no more than three (3) graduate students on the SAFC at one time.]*

The SAFC will elect its leadership from one of the *[CSO]voting* members as defined above.

Those elected to leadership positions will have a term of two (2) semesters. The SAFC leadership will consist of a Chairperson, a Vice-Chair person, a Secretary, and a Treasurer.

The facilitator of the SAFC will be the Vice Chancellor for Students or his or her designee from Student Life and Development (SLD). The facilitator will serve as an ex-officio non-voting member on the SAFC.

II. ADMISSION TO ATHLETIC EVENTS

During each semester in which the Fee Paying Body is assessed an Athletic Fee, commencing with the Spring 2011 semester, the UHMAD shall provide to the Fee Paying Body, free seats to all of the UHMAD Athletic events according to the following allocations:

Aloha Stadium (50,000 capacity) 5,000 seats (10.0%)

Stan Sheriff (10,300 capacity) 515 seats (5.0%)

Les Murakami (4,312 capacity) 225 seats (5.2%)

UH Mānoa students only will be admitted with a current validated UH Mānoa student ID or a student ticket accompanying a guest to any UH Mānoa home football, men's or women's volleyball, men's or women's basketball, or baseball event.

- A. ID will be scanned upon entry. Tickets for football games will not be needed for entry with the exception of the first five rows in sections FF, GG, HH, JJ, KK, MM, and NN and the 198 seats located in section LL at Aloha Stadium. Tickets to reserved seats in these sections can be obtained by students showing their identification at the Stan Sheriff Center Box office during regular office hours (Monday through Friday, 9 a.m. to 5 p.m.) beginning Monday the week of the game. Once the reserved seats in these sections at Aloha Stadium are exhausted, students will be required to enter on game day. Tickets in these sections must be obtained by noon, the day prior to the game. If there are seats in these sections that have not been allocated, the tickets will provided on

a first come, first served basis at one or more of the student entry gates to Aloha Stadium on game day.

- B. Seating is first come, first served in designated student sections with the exception of the sections at Aloha Stadium mentioned above.
- C. **A validated UH Mānoa ID must be shown to enter athletic facilities (whether students have a hard ticket or not) and at the entry points to the designated sections in order to access the UH Mānoa student seats.**
- D. In the event that all seats in the designated sections are filled, additional seats will be provided in other sections based on availability.

III. GUEST TICKETS

UH-Mānoa student guest tickets may be obtained in the following way:

Students may purchase a reserved guest seat in sections of the venue that are not assigned for student seats, subject to availability, and receive a complimentary reserved admission ticket next to it. Depending on capacity, UHMAD may need to review guest ticket policy. Guest tickets can be purchased at the Stan Sheriff Center Ticket Office during regular office hours. UH-Mānoa students holding reserved admission tickets must still enter the event with a valid UH ID for admittance.

IV. STUDENT SEATING

The UHMAD shall provide the free student seating to the Fee Paying Body for UHMAD Athletic events held in each respective venue for each respective sport. Seats allocated to the members of the University of Hawai'i at Mānoa Warriors Marching Band or Pep Bands shall not count towards the number of seats allocated to the Fee Paying Body at UHMAD Athletic events. The seats allocated to the band will be in addition to the seats provided to the Fee Paying Body.

The UHMAD shall provide seating on a first come, first serve basis for UHMAD Athletic events that have no admissions fee. If an admission fee is implemented for a UHMAD Athletic event

that has no admissions fee at the time of this Agreement, the UHMAD will work in partnership with the SAFC to designate a student seating arrangement for the Fee Paying Body. If a new venue is utilized, the UHMAD will work in partnership with the SAFC regarding seating allocation for the Fee Paying Body for the new venue.

The UHMAD will work diligently to enhance the student experience by providing more opportunities for students to be seated in sections of athletic venues that are delineated in the Appendix. The UHMAD will work over the next five (5) years to substitute student-seating sections as proposed in the Appendix.

V. SHARED USAGE OF ATHLETIC FACILITIES

The UHMAD shall provide organizations of the Fee Paying Body usage of the Stan Sheriff Center, the practice fields, the T.C. Ching Field, the Les Murakami Stadium, the Softball Field, and the University Pool for their approved event, subject to availability and on mutually agreed upon dates and times.

The UHMAD will allow access for students of the Fee Paying Body to the Clarence T.C. Ching Field and the University Pool for the purpose of open recreation, subject to availability and on mutually agreed upon dates and times.

The SAFC will cover the costs for groups and student recreation time in athletic facilities including covering the costs of the staff members that must be present when the venue is being utilized, minimal pro-rated cost of maintenance, and minimal pro-rated cost of depreciation of the facility and/or equipment.

The UHMAD will charge minimal costs for use of athletic venues for those events not part of a UHMAD athletics activity.

Current procedures allowing Registered Independent Organizations to use facilities in the Athletics Complex will remain in place. Usage and application acceptances and rejections will be documented.

VI. ATHLETIC FEE INCREASE

Recognizing the unique circumstances by which the student athletic fee became a mandatory student fee akin almost to those of chartered student organizations, increases or decreases to the amount of this fee shall be approved by the Board of Regents after appropriate consultation with the students impacted by the fee change. The UHMAD commits to meaningful consultation with ASUH, GSO, and SAFC with regard to any proposed increase in the athletic fee. The proposal for a fee increase will first be presented to the SAFC with clear demonstration of the programmatic and financial contribution that the amount of existing student athletic fees has had on the UHMAD budgets for the previous two (2) to three (3) years. Additionally, the proposal for a fee increase will include financial projection, regarding the programmatic and fiscal contribution that the new fee amount will have on the UHMAD budgets, as well as the financial impact should the fee increase not be enacted, including any budget shortfalls. Similar information will be presented to ASUH and GSO during their consultations.

Attendant to any proposal for an increase in the student athletic fee, the UH Manoa student governments will form a new Athletic Fee Working Group that will review the composition of any new benefits accruing to student fee payers and will serve as the body with which the UHMAD shall negotiate any proposed changes to the benefits as a result of an Athletic Fee increase approved by the Board of Regents.

VII. ON LINE STREAMING OF ATHLETIC EVENTS

The UHMAD commits to exploring the possibility of on-line streaming of athletic events to students of the Fee Paying body.

VIII. ADDITIONAL CONSIDERATIONS

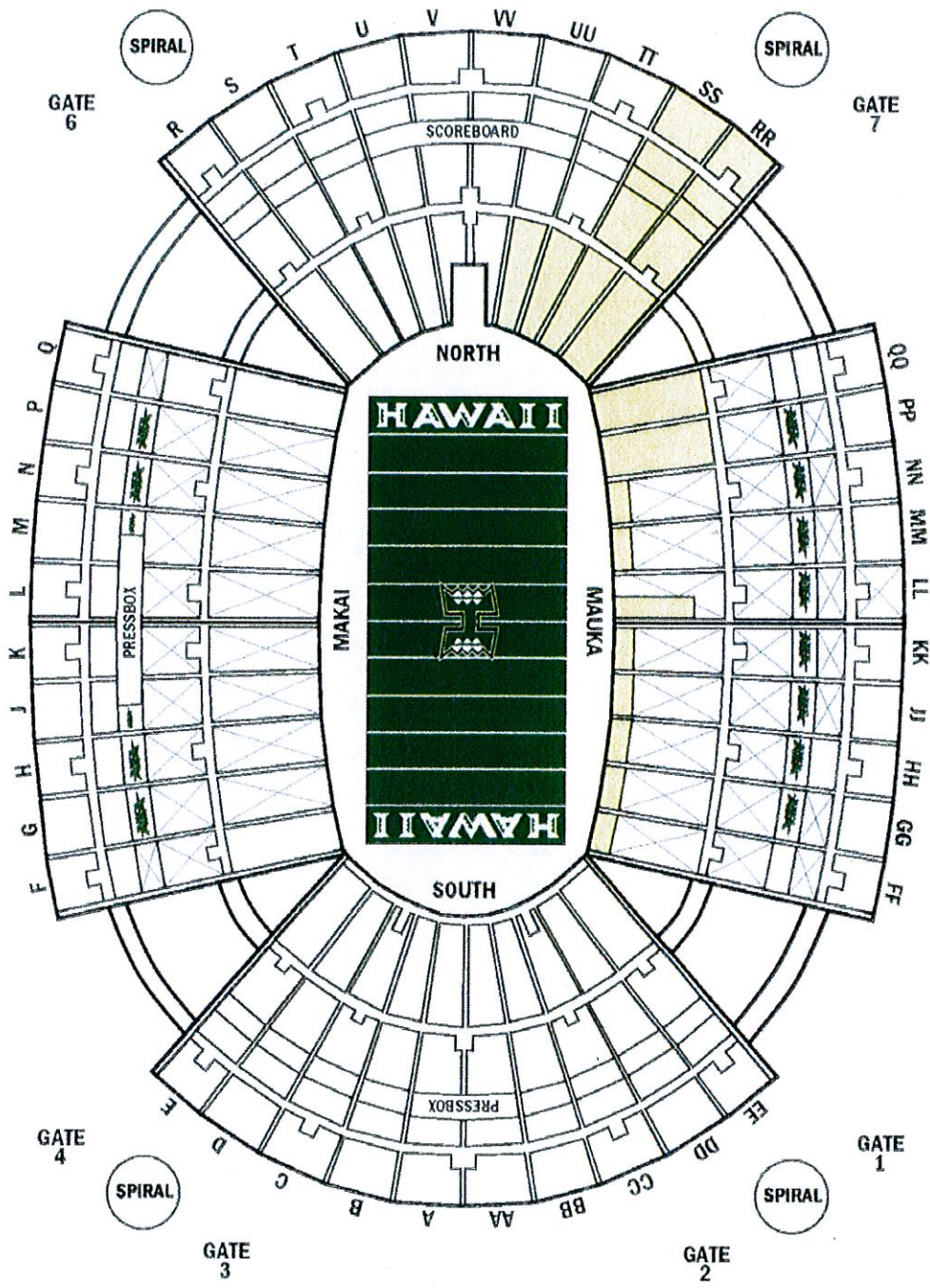
The Office of Student Affairs agrees to provide \$5,000.00 per year for five (5) years for transportation costs related to student attendance at UHMAD sponsored football games at Aloha Stadium.

APPENDIX

Student Seating for UH Mānoa Athletic Events

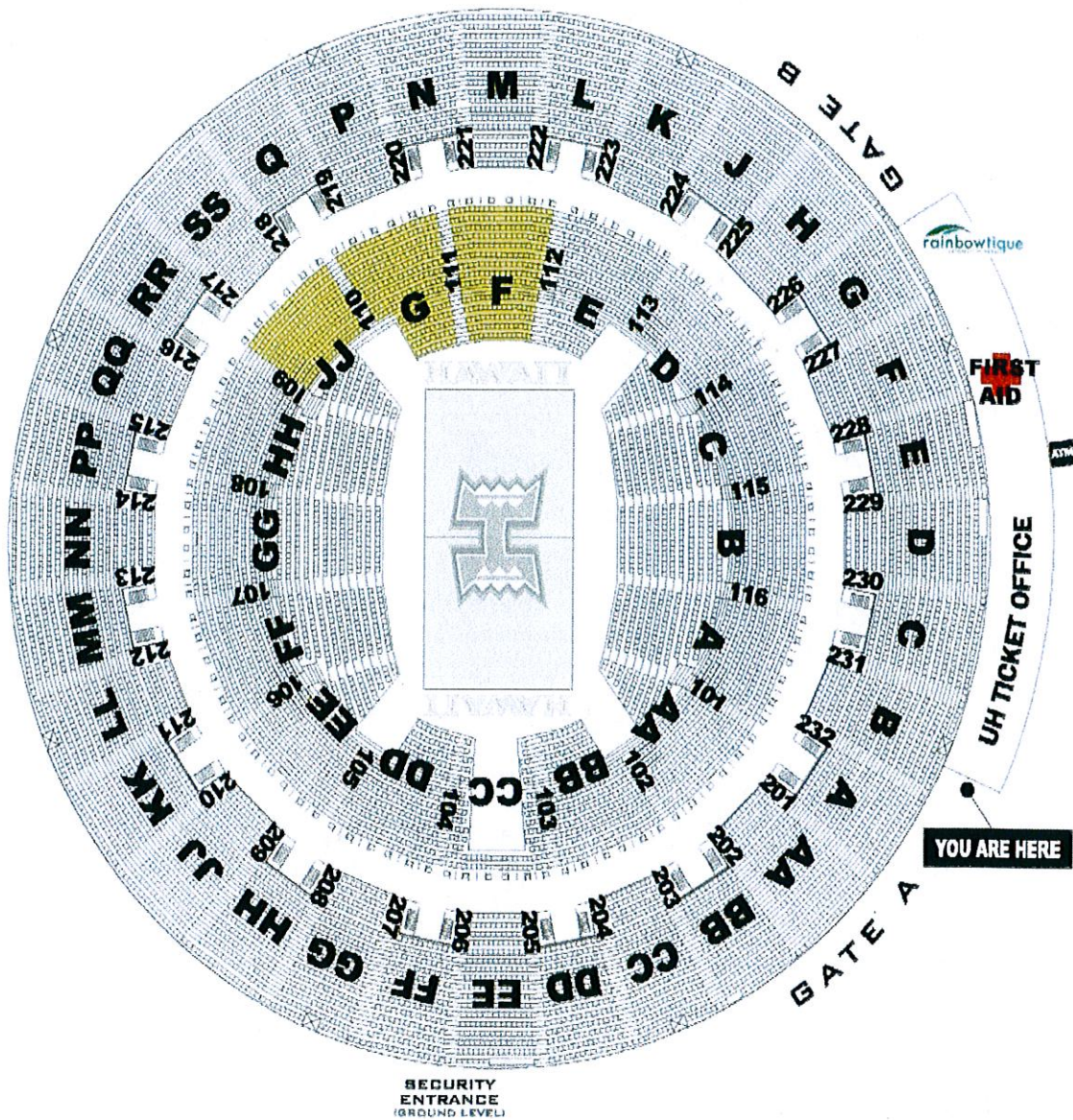
Aloha Stadium

Add lower/orange UU and TT to Student Section over time and within the next five years.



Stan Sheriff Center— Men's Volleyball, Men's Basketball, Women's Volleyball

Add lower JJ (rows 13 to 21) to Student Section over time and within the next five years.



Les Murakami Stadium

